



POSITION TITLE: EHS MANAGER

GENERAL SUMMARY:

The EHS Manager is responsible for establishing, implementing and monitoring our environmental, health and safety programs to cultivate an exceptional EHS culture. This includes acting as staff specialist in safety and health by working with managers, supervisors and employees in a proactive approach to the development and implementation of procedures, promotions, training and communications that effectively minimize and control accident and health exposures. Provide all levels of management with specific actions to assure compliance with regulations and laws. Evaluate and provide direction for programs to minimize physical and financial exposure from potential or actual risks.

ESSENTIAL JOB FUNCTIONS:

- Effectively recognize hazards and exposures, respond effectively and decisively to protect employees and company property.
- Champion continuous improvement of the EHS programs, procedures and to tools to ensure compliance with regulatory requirements.
- Develop and coordinate internal auditing processes to ensure compliance with internal and external regulatory standards.
- Oversee Worker's Compensation program including optimizing the Early Return to Work Program, Accident/Near Miss investigations, monitor injury and illness trends, work with the Safety Committees and Management to develop policies and procedures that promote health and safety.
- Develop and conduct EHS training programs for all employees as required by state, federal and company policies.
- Lead site Safety Committee and Safety Spoke meetings.
- Partner with the Safety Committees and Managers to develop and maintain effective Emergency Response and Planning guidelines.
- Ensure Hazwaste, Stormwater, Air Quality and wastewater compliance.
- Develop and Communicate Safety Topics to Supervisors for use in team meetings.
- Schedule annual hearing tests and follow through with results and record keeping.
- Coordinate workplace monitoring for Formaldehyde, nuisance dust, etc. and any necessary follow up actions.
- Keep apprised of developments in federal and state safety laws that will or may affect the company.
- Minimal travel required.

NECESSARY SKILLS:

- Strong working knowledge of OSHA regulations, Worker's Compensation and other applicable regulations.
- Excellent verbal, written and analytical skills and the ability to interact effectively with all levels of employees and management.
- Proficient in Microsoft Office programs.
- Solid analytical skills.

EDUCATION AND EXPERIENCE:

- Degree in Industrial Safety /Environment, Engineering with a major in industrial safety management preferred.
- 3 years Environmental/ Safety experience in a manufacturing industry.
- Certified Safety Professional preferred.